

DAVAO INTEGRATED DEVELOPMENT PROGRAM
PROJECT MANAGEMENT OFFICE

WORK AND FINANCIAL PLAN
For the Calendar Year 2011

Projects/Activities	Total	Monthly Cash Disbursements											
	Amount	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1. PROJECT ADMINISTRATION	4,193,832.00												
1.1 PERSONAL SERVICES	3,276,632.00												
1.1.1 Salaries and Wages	2,238,774.00												
1.1.1.1 Executive Director III	-												
1.1.1.2 Deputy Executive Director III	-												
1.1.1.3 Project Development Officer V	-												
1.1.1.4 Project Development Officer IV	-												
1.1.1.5 Project Development Officer III (6)	1,955,052.00	151,554.00	151,554.00	151,554.00	151,554.00	151,554.00	151,554.00	174,288.00	174,288.00	174,288.00	174,288.00	174,288.00	174,288.00
1.1.1.6 Computer Operator I (1)	-												
1.1.1.7 Administrative Officer III	-												
1.1.1.8 Accountant II	-												
1.1.1.9 Senior Bookkeeper	-												
1.1.1.10 Secretary II	172,158.00	13,663.00	13,663.00	13,663.00	13,663.00	13,663.00	13,663.00	15,030.00	15,030.00	15,030.00	15,030.00	15,030.00	15,030.00
1.1.1.11 Clerk II	-												
1.1.1.12 Utility Worker II (1)	111,564.00	8,854.00	8,854.00	8,854.00	8,854.00	8,854.00	8,854.00	9,740.00	9,740.00	9,740.00	9,740.00	9,740.00	9,740.00
1.1.1.13 Driver II	-												
1.1.2 Other Compensation	597,058.00												
1.1.2.1 PERA	48,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
1.1.2.2 ADCOM	144,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
1.1.2.3 Clothing/Uniform Allowance	32,000.00	32,000.00											
1.1.2.4 Productivity Incentive Allowance	24,000.00		24,000.00										
1.1.2.5 Honoraria	30,000.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
1.1.2.6 13th Month Pay	199,058.00					99,529.00							99,529.00
1.1.2.7 Cash Gift	120,000.00					20,000.00						20,000.00	80,000.00
1.1.3 Personnel Benefits Contributions	349,800.00												
1.1.3.1 Life and Retirement Insurance Contributions	270,000.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00
1.1.3.2 PAG-IBIG Contributions	45,000.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
1.1.3.3 PHILHEALTH Contributions	25,200.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00
1.1.3.4 ECC Contributions	9,600.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00
1.1.4 Other Personnel Benefits	91,000.00												
1.1.4.1. Monetization of leave credits	91,000.00							20,036.00	18,148.00	13,204.00	13,204.00	13,204.00	13,204.00

DAVAO INTEGRATED DEVELOPMENT PROGRAM
PROJECT MANAGEMENT OFFICE

WORK AND FINANCIAL PLAN
For the Calendar Year 2011

Projects/Activities	Total	Monthly Cash Disbursements											
	Amount	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1.2 MAINTENANCE AND OTHER OPERATING EXPENSES	917,200.00												
1.2.1 Traveling Expenses - Local	6,000.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
1.2.2 Supplies and Materials	56,500.00	5,400.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	6,100.00
1.2.3 Utility Expenses	18,000.00												
1.2.3.1 Water Expenses	18,000.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
1.2.3.2 Electricity Expenses	-												
1.2.4 Communication Expenses	48,000.00												
1.2.4.1 Postage and Deliveries	6,000.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
1.2.4.2 Telephone Expenses - Landline	-												
1.2.4.3 Telephone Expenses - Mobile	42,000.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
1.2.4.4 Internet Expenses	-												
1.2.4.5 Cable Expenses	-												
1.2.5 Rent Expenses	-												
1.2.6 Representation Expenses	155,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	45,000.00
1.2.7 Transportation and Delivery Expense	-												
1.2.8 Subscription Expenses (Newspaper)	12,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
1.2.9 Repairs and Maintenance	17,000.00												
1.2.9.1 Office Equipment Repairs & Maintenance	5,000.00						2,500.00						2,500.00
1.2.9.2 IT Equipment and SW Repairs & Maintenance	12,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
1.2.9.3 Motor Vehicles Repairs & Maintenance	-												
1.2.10 Extraordinary and Miscellaneous Expenses	200,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	90,000.00
1.2.11 Fidelity Bond	3,000.00									2,000.00			
1.2.12 Insurance Expenses	3,400.00	3,400.00											
1.2.13 Other Expenses	396,300.00												
1.2.13.1 Sports and Cultural Allowance	10,800.00	10,800.00											
1.2.13.2 Provision for Meetings with Clients	60,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
1.2.13.3 Vehicle Registration	7,500.00	1,000.00		3,000.00			3,000.00				500.00		
1.2.13.4 Other MOOE	12,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
1.2.13.5 Job Order Services	306,000.00	23,500.00	23,500.00	23,500.00	23,500.00	23,500.00	35,500.00	23,500.00	23,500.00	23,500.00	23,500.00	23,500.00	35,500.00
1.3 CAPITAL OUTLAY	-												
1.3.1 IT Equipment and Software	-												
1.3.1 Office Furniture and Decors	-												
1.2.3 Library Books and Materials	-												

DAVAO INTEGRATED DEVELOPMENT PROGRAM
PROJECT MANAGEMENT OFFICE

WORK AND FINANCIAL PLAN
For the Calendar Year 2011

Projects/Activities	Total	Monthly Cash Disbursements											
	Amount	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2. PROJECT IMPLEMENTATION	306,168.00												
2.1 Human Resource Development	104,000.00												
2.1.1 Sports Development	12,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2.1.2 PMO regular staff meetings	30,000.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
2.1.3 Network Building and Linkaging	12,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2.1.4 Capacity enhancement of personnel	-												
2.1.5 Internal workshops/writeshops	50,000.00												50,000.00
2.2 Project Development and Planning	34,168.00												
2.2.1 Board/TAG Meetings	-												
2.2.2 DIDP Coordinator's Meeting	-												
2.2.3 Consultation Meetings	34,168.00	3,764.00	2,764.00	2,764.00	2,764.00	2,764.00	2,764.00	2,764.00	2,764.00	2,764.00	2,764.00	2,764.00	2,764.00
2.3 Promotional Activities	20,000.00												
2.3.1 DIDP programs	20,000.00			5,000.00			5,000.00		5,000.00				5,000.00
2.3.2 Participation in trade fairs/exhibits	-												
2.4 Project Monitoring and Implementation	148,000.00												
2.3.1 LGREP	40,000.00			10,000.00			10,000.00		10,000.00				10,000.00
2.3.2 FMR	12,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2.3.3 APPP, UFMVP, ALDP, FLEP	60,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2.3.4 Progress Reporting	20,000.00	10,000.00					10,000.00						
2.3.5 GIS Mapping and Surveying, Trainings	16,000.00	1,250.00	1,250.00	1,500.00	1,250.00	1,250.00	1,500.00	1,250.00	1,250.00	1,500.00	1,250.00	1,250.00	1,500.00
TOTAL	4,500,000.00	358,485.00	320,385.00	314,635.00	296,385.00	415,914.00	339,135.00	345,108.00	343,220.00	355,526.00	338,776.00	358,276.00	714,155.00

Note: Based on the Revised Chart of Accounts under the New Government Accounting System per COA Circular No. 2003-001 issued on June 17, 2003